

## Toolcraft Plastics (Swindon) Ltd Privacy Policy

### 1. Introduction

The privacy and security of our customers is important to us. This privacy policy explains how we use the information we collect about you, how you can instruct us if you prefer to limit the use of that information, and the procedures that we have in place to safeguard your privacy.

### 2. The information we collect and how we use it

If you wish to contact Toolcraft Plastics through this website you must provide us with your name, telephone number and email address. Any data collected via our contact form is not passed or sold onto any third parties, save for storage purposes (see below); with your consent; or as required by a regulatory body or under a court order.

All data collected is stored in an online database, OpenCRM. Their security & data protection policy can be found in section 5 of their Terms of Supply here: <https://opencrm.co.uk/wp-content/uploads/2018/05/OpenCRM-Terms-of-Supply-May-V25.pdf> . All their servers and backup servers are within the European Union.

We may wish to provide you with information about other services or products from Toolcraft Plastics that we think may be of interest to you. We will send you an e-mail with an opt-in link and you will only be added to our mailing list if you choose to opt-in. Afterwards, you can unsubscribe at any time by clicking the unsubscribe link at the bottom of any marketing email, or by emailing [help@toolcraft.co.uk](mailto:help@toolcraft.co.uk).

### 3. Our use of cookies

Toolcraft Plastics employs information gathering technologies (Google Analytics) for the purposes of collecting information and statistics about the users of this site. The purpose of gathering such information is to help us to analyse the use of the website and revise it for the benefit of our clients by making your visit to the site more efficient and to improve and increase the content found to be most popular.

Cookies are small text files used on the internet for a variety of purposes. Although the cookie may provide an automated identification of your computer, no personal data is stored in the cookie.

By using the Toolcraft Plastics website, you consent to cookies being used. If you do not consent to the use of cookies you should disable them in your browser, or refrain from using the Toolcraft Plastics website.

### 4. Updating your details

If any of the personal information that you have provided to Toolcraft Plastics change, for example if you change your email address, please advise us by sending an email to [help@toolcraft.co.uk](mailto:help@toolcraft.co.uk)

### 5. Consent

By submitting the information referred to above, you consent to the use of that information as set out in this policy. If we change our privacy policy we will post the changes on this page, and may place notices on other pages of the website, so that you may be aware of the information we collect and how we use it at all times. We may also email you should we make any changes so that you may consent to our use of your information in that way. Continued use of the website will signify that you agree to any such changes.

If you have any questions concerning this Privacy Policy, please contact us on [help@toolcraft.co.uk](mailto:help@toolcraft.co.uk)